And NCBI's My Bibliography Tool

What is the law?

Final peer-reviewed manuscripts of articles arising from NIH funds must be submitted to PubMed Central upon acceptance for publication. Papers must be accessible to the public no longer than 12-months after publication.

What does it apply to?

- Peer-reviewed journal articles
- Accepted for publication on or after April 7, 2008
- Arising from any direct funding from NIH grant or cooperative agreement, NIH contract, NIH Intramural Program, or NIH employee

How is a paper submitted*?

- A. <u>Journal</u> submits and approves on behalf of author, without author involvement.
- B. <u>Journal</u> submits on behalf of author upon request of the author, usually for a fee.
- C. Author submits to via NIHMS.
- D. Author completes submission process for a submission initiated by the <u>publisher</u>.

* Confirm your journal's NIH compliance policies and work with your publisher to ensure the conditions of the policy can be met when signing a transfer of copyright agreement before you publish your work.

Who is responsible for compliance?

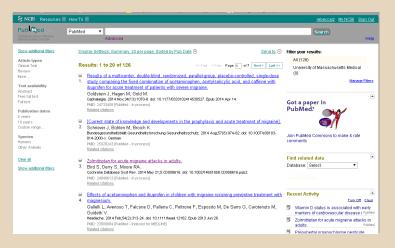
- The journal
- The submitting author
- The PI

How do I demonstrate compliance?

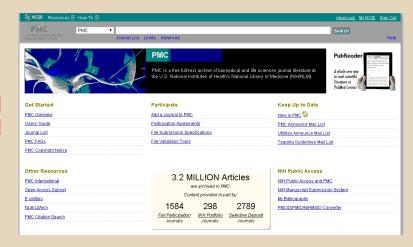
Include a PMCID for each article authored, co-authored, or funded when submitting an application, proposal, or progress report to NIH.

- Include PMCID at the end of citations in applications, reports, or proposals.
- Use PMC-In Process or NIHMSID for citations that are within 3 months of formal publication.

Articles are non-compliant if they have no PMCID 3 months after publication.







PubMed (PMID)

PubMed Central (PMCID)

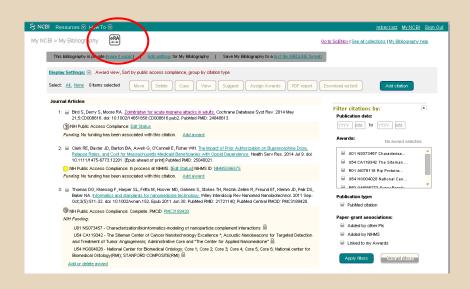
How do I manage compliance?

Use NCBI's My Bibliography to manage professional bibliographies.

- Links to both eRA Commons, for grant information, and PubMed, for publication information.
- Enables linking papers with grants, tracking and managing compliance, manually uploading papers.

NCBI's My Bibliography

- Create an NCBI account.
- Link the NCBI account to the eRA Commons account.
- Manage your bibliography - use "Award View" to see Public Access Policy status for papers.



Log in to NCBI

Troubleshooting

Questions to ask yourself

- 1. What was published?
- 2. When was it published?
- 3. Who published it and what is their policy?
 - A/B -- look to the publisher (or to the submitting author)
 - C/D -- look to the submitting author

NIHMS -- Manual Submission

If you are going to submit manually, have:

- Author manuscript including figures, tables, image files, etc.
- User name and password to access <u>NIHMS</u> (e.g., eRA Commons or MyNCBI)
- Grant number(s) and date information
- PI contact information
- Delay period information (per copyright agreement)

Helpful Links

FAQs

NIH Trainings and Communications

PMCID Converter

NIH Compliance Flowchart

Submission Methods and How to Demonstrate Compliance

NCBI login

PubMed field descriptor/tags