POLICY STATEMENT - RESIDENT/FELLOW LICENSURE REQUIREMENT
Residents and fellows who are enrolled UMMS residency or fellowship programs must obtain and maintain a Full or Limited Massachusetts Medical license issued by the Board of Registration in Medicine for the duration of training. Incoming residents and fellows will not be employed until the Board of Registration in Medicine (BORM) issues a medical license. Once employed, residents and fellows who do not successfully renew their license by the date of expiration of their current license cannot work. They will be placed on an unpaid leave of absence for up to 60 days or until the renewal license is issued (whichever is sooner). If unlicensed after 60 days, the resident/fellow may be terminated.

The resident/fellow may be rehired at the discretion of the program director once a license has been issued.

During the time the resident/fellow is on unpaid leave, s/he may not work and may not have any contact with patients. S/he may voluntarily attend didactic program activities but will not be paid for this time and it will NOT count toward board eligibility.

RATIONALE
- Initial licensure of residents and fellows is frequently delayed for a variety of circumstances. In some instances there may be issues that come to light on the license application or during CORI checks or National Practitioner Data Bank queries that require further investigation by the Board of Registration in Medicine. There may be delays in the sending or receiving of required documentation from medical schools, the ECFMG, or previous training programs. Until these residents/fellows meet UMMS GME employment requirements, they cannot work. There are too many variables involved to predict how long the licensure process might take and whether additional issues may come to light to make exceptions for employment of unlicensed residents or fellows.
- Delays in licensure renewal are far less frequent. In most cases the causes fall into a few categories:
  a) failure to complete and submit renewal documentation on time
  b) delay in provision and/or review of documentation relative to a malpractice claim
  c) performance issues or disciplinary action during the preceding year that require review by the Board
  d) misplaced documentation or poor communication about additional documentation requirements.

It is often difficult to determine all reasons for delay. An unpaid leave of absence ensures that the residents will not participate in or observe any clinical activity and ensures that there will be no violation of State licensure regulations. Some programs have tried to find acceptable work alternatives that don’t involve patient care such as research, but not all programs are able to offer such options. UMMS policy needs to be consistent across programs. A delay that exceeds 60 days may place undue hardship on a program
that may wish to hire someone else. A program director can choose to rehire the resident/fellow once a license is issued.

**SCOPE**

This policy applies to all incoming and reappointed residents and fellows enrolled in UMMS accredited and non-accredited residency and fellowship programs.

**RESPONSIBILITIES (PROCEDURES)**

The OGME and the residency or fellowship program director and supervising faculty member at UMass is responsible for ensuring that all procedures are followed.

1. The OGME will process all initial and renewal limited license applications and will remain in communication with the Board of Registration in Medicine concerning the status of these applications. OGME staff will share information with Program Coordinators on a regular basis.

2. Residents and fellows who opt to obtain a FULL Massachusetts Medical License are responsible for submission of all application materials in a timely manner and follow up on all missing documentation and delays. The BORM will only communicate with the full license applicant.

3. Residents and fellows who obtain a Full Massachusetts medical license MUST provide a copy of the application and the license in order to participate in clinical activity and maintain their employment status. Program Coordinators and the OGME will attempt to monitor and track license expiration dates and remind residents and fellows, but ultimately the responsibility lies with the resident/fellow.

4. Incoming residents and fellows will not be permitted to work until they are licensed and meet all other UMMS resident/fellow employment requirements.

5. Current or reappointed residents and fellows will not be permitted to work without a current, valid license. If a license renewal is not approved by the expiration date, the resident/fellow will be placed on an unpaid leave of absence for up to 60 days or until the license is approved.

A resident/fellow who is unable to renew his/her license within 60 days of expiration of the previous license will be terminated. The program may rehire the resident/fellow once the license is approved.

Approved by Graduate Medical Education Committee October 21, 2008