UMMS Residency and Fellowship Coordinators Meeting
THURSDAY, DECEMBER 14th – 8:30 am – 10:00 am
UMMS ROOM S1-608

BREAFKAST AT 8:15. MEETING WILL START PROMPTLY AT 8:30

• **REAPPOINTMENT INFORMATION – REVIEW AND UPDATES** (20 Minutes)

  RESIDENTS MUST BE NOTIFIED BY THE END OF DECEMBER IF THEY WILL NOT BE REAPPOINTED. A REAPPOINTMENT DECISION CAN BE DELAYED, BUT DELAY MUST BE MUTUALLY AGREED UPON.

  1. STATUS SHEETS & CHIEF RESIDENTS FOR 2018-2019
  2. EXTENSION OF GRADUATION DATES
  3. REAPPOINTMENT PROMOTIONS AND DELAYS
  4. VISA RENEWAL – **NEW INFORMATION!**
  5. VACATION AND SICK TIME ACCRUALS & CARRY-OVER
  6. USMLE & COMLEX STEP 3 SCORES – **NEW POLICY!!**
  7. REAPPOINTMENT & CHANGE OF PROGRAM FORMS & REQUIREMENTS
  8. LIMITED LICENSE RENEWAL- ON-LINE IN FEBRUARY
  9. FULL LICENSE APPLICATION
  10. BLS & ACLS RECERTIFICATION, TB TESTING, E-LEARNING MODULES

• **TERMINATION INFORMATION** (5 Minutes)

  1. TERMINATION MEMO
  2. EXIT INTERVIEW & EXIT SURVEY

• **NEW GME POLICIES** – (5 Minutes)

  1. DUTY HOURS AND WORK ENVIRONMENT
  2. OUTSIDE ELECTIVES

• **CLINICAL COMPETENCY COMMITTEE – TIPS AND BEST PRACTICES** - (1 Hour)

  Dr. Sherrilyn Sethi will lead a discussion of the coordinator roles with the Clinical Competency Committee and several coordinators have agreed to share tips and best practices for CCCs and milestones assessment. We look forward to an interactive discussion where many of you will also share tips and suggestions with other coordinators. The reporting deadline for this cycle is January 12, 2018

FINALLY: We have scheduled to important upcoming Coordinator Meetings.

THURSDAY, JANUARY 18th at 8:30 am breakfast, meeting starts at 9:00 – MED HUB

UPDATE - We plan to use Med Hub for resident and fellow onboarding THIS YEAR!!

THURSDAY, FEBRUARY 8th at 8:15 am breakfast, meeting starts at 8:30. This will be an important meeting to discuss the processes for licensing, credentialing and employment of all new residents and fellows. As always, we anticipate some important changes from prior years.